

HOOKSETT WASTEWATER TREATMENT FACILITY	
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INITIAL	COMMENTS
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Hooksett Sewer Commission  
Meeting Minutes  
July 19, 2022

This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Richard Bairam, Commissioner Robert Duhaime, Superintendent Ken Conaty and Assistant Superintendent John Clark.

**Approve and Sign manifest**

**Approve minutes:** Commissioner Richard Bairam made motion to approve the workshop and regular meeting minutes of July 5, 2022. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously.

**Read Correspondence**

**Financial Report:** Guy Beloin came in to give a brief overview of the Hooksett Sewer Commission accounts. Commissioner Richard Bairam made motion to transfer \$26,340.00 from the Hooksett Sewer Commission Trust property enhancements account to the Hooksett Sewer Commission checking account for relocating fence line. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously.

**Scheduled Appointments:** None

**Superintendent Conaty's Report:**

**Plant:**

- Plant still running excellent discharge numbers with 1 chlorine violation on July 5, 2022. The violation was reported to NHDES and EPA.
- Still waiting on results for DMR QA study
- The BNR tanks are being demolished and repurposed
- They are dealing with an issue with RAS/WAS line down at the plant. There seems to be a restriction.
- Superintendent Conaty is currently working on the 2023-2024 budget. Superintendent Ken Conaty let the Sewer Commission know that the chemical, fuel and electricity budget lines are not pretty, cost have significantly gone up.

**Solar:**

- The fence relocation is on hold for now. PBR needs to move material that is in the way of completing the fence.

- Solar is above production, Assistant Superintendent John Clark reviewed the solar sheet with the Sewer Commission (attachment 1).
- The mower that was ordered to mow around the solar array is believed to have made it onto the boat in Sweden.

#### **TIF Project:**

- Underwood has the design complete and has submitted it to NHDES
- Superintendent Conaty was assisting with the Tri Town easement. It is completed and has been sent to the attorney for proofing.
- Superintendent Conaty is working with Underwood on the final design details of the pump station
- TIF meeting tomorrow July 20<sup>th</sup> @ 4pm.

#### **Phase 3A Plant Upgrades:**

- PRB is continuing to send submittals to Underwood
- The floor and divider walls were poured yesterday
- Next meeting is on August 2<sup>nd</sup> at 1:00pm.

#### **Force Main Replacement/Martin's Ferry PS upgrades:**

- Still waiting on Mr. Holden on design
- Spoke with Manchester sand and gravel, they are on board with Eversource. Superintendent Conaty believe the Hooksett Sewer Commission is in a good place with that.
- Superintendent Conaty has a new contact for Eversource

#### **Dewatering upgrade/pilot study:**

- Loan applications are on Beth Melcome's desk.

#### **Asset Management:**

- Work orders progressing
- Working on Risk Assessment

#### **Other:**

- Working with EII on radio communications on getting the ordered equipment.
- The Legends Drive Marmon Aerospace construction is underway.
- Climate vulnerability meeting is in August
- Superintendent Conaty is on vacation August 11<sup>th</sup>-21<sup>st</sup>, Assistant Superintendent John Clark will be on vacation the week after.
- Superintendent Conaty attended a water council meeting on funding rules and manganese drinking water rules.
- Superintendent Conaty will be attending educational committee meeting on July 28<sup>th</sup>.

**Old Business:** TIF updates are every third Tuesday of the month

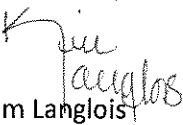
**New Business:** The next Sewer Commission meeting is August 2, 2022

**Non-Public Session:** Commission Richard Bairam made motion to go into non-public session at 12:20pm, Under **RSA 91-A:3, II(i)**. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously. Commissioner Richard Bairam made motion to come out of non-public session at 12:35pm. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously. No decisions were made.

**Public Input:** None

**Adjournment:** Commissioner Robert Duhaime made motion to adjourn at 12:45pm. Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously.

Respectfully Submitted,

  
Kim Langlois  
Billing Clerk

  
Richard Bairam (clerk)

